

Workshop on Employee Management

A vacant mind is vacant only for worries.

DESCRIPTION:-

There was a survey done among 500 companies, the question of the survey being that of the best investment in the company. And the survey clearly showed that the best investment was that of the HR and the employee management investment. Another survey done to fine out what is the criterion to select a person by the interview committee gave the results that 15% got selected for their technical knowledge and the remaining 85% got in due to their attitude.

Hence, this programme basically focuses on the ability of a managerial designation in the corporate world to have a proper managerial code of conduct among his employees. The purpose of the workshop is to change the attitude of the employees of the corporate, teach them the proper technique of delegation of powers in order to get the best of results. It focuses on making them responsible and result oriented. It teaches them the importance of honesty, alongside making them hard and smart workers.



Designed for:

Managers, CEO's, HRD professionals and team leaders.

Duration:

2 days workshop (6 and a half hours excluding breaks)

Contents:

- * Business's destiny is in the hands of its employees.
- * It's not what you say but how you say that matters.
- * Speak the language of the employees to make them understand
- * If you are looking for an employee with no faults, you will get none.
- * The smallest idea of an employee may be larger than his year's salary
- * Don't do yourself what you pay your employees for
- * Choose the right people at the right time.
- * Believe in your instincts while appointing a new man
- * Team work'.....works
- * Teach him work, but keep the trump card to yourself
- * Everyone wants results, not words
- * Clarify responsibilities and accountabilities before employing
- * Identify skills of your employees and create competence
- * Motivate your employees to think of solutions to the problems at hand.

Methodology :

- * Motivational Training (no lectures or monologue)
- * Role plays and exercises.
- * Sharing live examples. (Experiential Learning)
- * Inviting participants on stage to share their experiences.
- * Games related to the topic to make learning easy and fun.
- * Power point slides and video clips.
- * Question-Answers at the end of every session.

Before Workshop

- * Participants can send their problems and questions,
- * if any, two days in advance at info@anuragaggarwal.com

After Workshop :

- * Participants can take Mr. Aggarwal's personal email & mob. no. and can get their problem solved.
- * How to develop confidence
- * How to start a talk
- * How to close a talk
- * How to make the middle body of the talk
- * How to talk in terms of your listener's interests
- * Making the talk to convince
- * How to speak with contagious enthusiasm
- * How to make impromptu talks
- * How to organize longer talks
- * Voice modulation
- * How to introduce speakers
- * How to improve your diction
- * Platform presence and personality
- * Body language
- * Group discussions

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